



## Dear Customer,

### **DVD IT Services**

# Specializing in Small Business IT/MIS Support

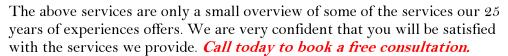
Thank you for taking time to read this letter of introduction. DVD Web Services is a complete IT and Networking solution provider. We will take over and run all your Computing, Printing, Internet and Web Site operations. A single point of contact for all your IT & Networking needs.

We start with a complete evaluation of all your organization's software, hardware and communication needs (at No Cost). We educate ourselves on your Business and than develop a business plan which will allow your business to work at peak efficiency.

DVD Web Services will manage all your company's hardware, software, printing and internet needs. We will make all the changes needed to bring your network into compliance with an agreed upon network solution. DVD Web Services will be your in house IT/MIS department.

#### Our services include:

- \* Computer & Software Consulting Service
- \* Computer Hardware & Software Support
- \* Data Protection (Onsite & Remote Backup)
- \* Network Security and Management
- \* Internet Access & Virus Protection
- \* Web Site Development and Management
- \* Remote Computer Access & Servicing
- \* Bookkeeping Software Management (Tabs/ Timeslips/ Quickbooks/ Quicken/ Peachtree)
- \* Web Marketing
- \* Encryption Data Services
- \* 201 CMR 17.0 Mass Data Privacy Compliance



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